



Organizational Development and Risk Management Coordinator / Specialist

About Improving Economies for Stronger Communities (IESC)

IESC is a U.S.-based nonprofit that creates and expands economic opportunities, helping to lift those we support out of poverty. We believe that helping enterprises grow is the most sustainable way for communities to have access to jobs and for families and people to have opportunities for a better quality of life. We have helped businesses in a variety of sectors, including trade and agriculture, create or save more than 1.5 million jobs in 137 countries across the world. Our major funders today are the US Agency for International Development (USAID) and the US Department of Agriculture (USDA), among others.

Project Overview

IESC is the prime implementor of the USDA-funded Trade Safe (TraSa) Program in the Dominican Republic (DR). TraSa aims to build the capacity of Dominican government institutions to develop a modernized Sanitary/Phytosanitary (SPS) and food safety related policy and regulatory framework to respond to the needs of the Dominican Republic's trade agreements and international best practices, as well as Dominican consumers. TraSa is helping government institutions to implement science- and risk-based SPS and food safety measures, standards, and regulations to facilitate trade in food and agricultural products. The project is also supporting the development of cold chain policies in context of the domestic market and international trade. The project period of implementation is November 1, 2020 to September 30, 2025.

Position Available

IESC is recruiting for either an Organizational Development and Risk Management Coordinator or Specialist to work closely with and promote collaboration between members of the National Trade Facilitation Committee (NTFC), National SPS Committee (NSPSC), and the public/private sector. The coordinator/specialist will focus on achieving recognition of the organizational and procedure changes required to facilitate both imports and exports of agricultural products through streamlining SPS, food safety, and trade-related processes. He/she will identify necessary organizational changes, develop a strategy for promoting such changes, identify training opportunities to facilitate such changes, and win the support of stakeholders. He/she will support the NSPSC and NTFC with implementation of risk and science-based sanitary and phytosanitary measures, standards, and regulations. This is a full-time position (40 hours per week) based in the project office in Santo Domingo, Dominican Republic. Travel throughout the DR will be required.



Duties and Responsibilities

- Develop and implement program activities related to SPS, food safety, and trade.
- Conduct assessments and training needs analysis for key Dominican government institutions.
- Engage with local stakeholders to gather feedback and integrate community insights into program strategies.
- Stay informed about global best practices and innovations in risk management and organizational development.
- Provide input for reports and communication campaigns.

Additional Responsibilities for Specialist:

- Lead strategic planning sessions with stakeholders to align project goals with national policies.
- Utilize advanced data analysis techniques, such as statistical modeling and predictive analytics, to evaluate and enhance program effectiveness.
- Formulate and govern policies for SPS and food safety measures.
- Manage high-level relationships and integrate international best practices.

Qualifications:

- Bachelor's degree in Economics, Finance, Law, Business or IT.
- Basic knowledge of SPS measures, risk management systems, and international trade regulations.
- At least 2 years of experience in related fields.
- Ability to analyze data and prepare reports to inform management decisions.
- Proven organizational and communication skills.
- Basic project management skills.
- Fluency in English and Spanish.

Additional Qualifications for Specialist:

- Master's degree in relevant fields or MBA.
- Proven experience in managing large-scale projects and teams with a track record of achieving results.
- Deep knowledge of SPS measures, risk management systems, and international trade regulations.
- Minimum of 5 years of experience, including leadership roles.
- Strong leadership skills, including the ability to mentor and develop skills in others.
- Excellent negotiation skills and proficiency in using advanced project management and data analysis tools.

IESC is an Equal Opportunity Employer. Please note that this position is intended for a local national or a person with legal residency and work eligibility in the Dominican Republic.



Please apply in:

<https://phg.tbe.taleo.net/phg01/ats/careers/v2/viewRequisition?org=IESCORG&cws=39&rid=2510>

Applications will be received until May 31, 2024